



An Affiliate of  UnityPoint Health

VOLUNTEER POSITION DESCRIPTION

Title/Position: Nutrition Partner

Goal of Position: Support the nutritional staff and Bistro 61 customers with excellent customer service.

Duties:

1. Present with a friendly attitude and identify how to help customers have a positive experience.
2. Develop a good working relationship with the nutritional staff to assist with duties and help maintain a pleasant working environment.
3. Work with the Nutritional Services Manager to identify tasks to complete.
4. Assist with dishes or basic kitchen cleaning duties.
5. Maintain a clean and tidy lunchroom.
6. Assist with Point of Sale and checking out customers.
7. May assist customers with pouring drinks, carrying trays or wayfinding through the health center.
8. Complete other duties as agreed upon by Nutritional Services Manager and individual.

Time Frame:

Length of commitment: 12 months and at least one shift per month or weekly shifts over summer
Length of shift: Varied
Scheduling: Can be flexible to your schedule. Ideally from 8-9:30 am or 11:30am-1pm shifts Monday-Friday.
No Holidays or weekends

Worksite: Bistro 61 (cafeteria)

Minimum age: 14

Qualifications Sought:

1. Must be willing to work in a team environment focused on Lucas County Health Center's Core Values
2. Must be willing to interact with patients and staff in a positive and friendly manner
3. Must be able to read and write
4. Good verbal communication skills
5. Confidentiality is CRITICAL
6. Able to use POS and other computer and internet-based software
7. Understand how to complete job tasks
8. Communicate adequately with patients and staff as necessary
9. Understand and follow safety guidelines
10. Understand the Volunteer Handbook and all Clinic and Hospital policies and procedures

11. Must understand and follow Lucas County Health Center's Core Values
12. Must be able to stand and bend for extended periods of time

Benefits:

1. Being a member of a team that focuses on Lucas County Health Center's Core Values
2. Free meal or snack provided during shift at Bistro or Gift Shop
3. Discount of 20% at Gift Shop
4. Invitation to all LCHC Volunteer Services recognition events, open house, and Hospital Week and Holiday activities

For Further Information:

Contact: Kristine Kennedy, Volunteer Services Manager

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