

Lucas County Health Center

Payroll Deduction Authorization Form

Payment for Gift Shop purchases, Company Store purchases, and Auxiliary fundraiser purchases may be made through payroll deduction. These deductions are on an after-tax basis.

- These payroll deductions may be spread over no more than four pay periods.
- Deductions per pay period will be no less than \$10.00.
- Participation requires a minimum total purchase of \$10.00.
- The maximum total purchase allowed for payroll deduction is \$200.00.

This deduction is for purchase of (check one):

Company Store

- Special event shirt/s such as cancer awareness etc. (Event: _____)
- "Logos" LCHC's Company Store @ <http://www.lhcia.com/logos>
- Special event (Event: **Winterfest**)

Volunteer Services:

- Gift Shop
- Scrubs
- Jewelry
- Purses
- Books
- Other _____

(indicate fundraiser)

I hereby authorize Lucas County Health Center to make a payroll deduction for my purchase in the amount of

\$_____ (\$10.00 minimum, \$200.00 maximum)

This amount is to be deducted over the next (circle) **1 2 3 4** pay periods.

I further understand that any outstanding balance at the end of my employment at Lucas County Health Center will be taken from my final paycheck.

Employee ID number _____

Employee signature _____

Date _____

PPE _____

Amount _____

(\$10.00 minimum)

PPE _____

Amount _____

(\$10.00 minimum)

PPE _____

Amount _____

(\$10.00 minimum)

PPE _____

Amount _____

(\$10.00 minimum)